



Tarja approved  
~~subject to~~  
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### Minute

*[Handwritten signature]*

Ms Linda Powell  
First Assistant Secretary,  
OATSIH

APPROVED / NOT APPROVED / DISCUSS  
20 May 2010.

Through  
Tarja Saastamoinen  
Assistant Secretary,  
OATSIH

SUPPORTED / NOT SUPPORTED / DISCUSS  
19 May 2010

## HANDLING STRATEGY AND TIME LINES FOR RELEASE OF DECISION ON SOUTH-EAST NSW HEALTHY FOR LIFE FUNDING

### Purpose

This Minute is to inform you of the handling strategy and associated time lines for the announcement of the results of ITA 071/0910 for *Healthy for Life* in south-east NSW. An outline of the steps involved in managing this process is provided at (**Attachment A**).

### Background

Minister Snowdon approved the Department's recommendations on the outcome of the funding round for SE NSW on 30 April 2010.

This Minute is provided at (**Attachment B**), with a copy of the panel's evaluation report (**Attachment C**).

### Issue

At the end of the approved procurement process, Southern General Practice Network (SGPN) was assessed as the preferred applicant. It is highly likely that the \_\_\_\_\_ be unhappy with the decision to grant SGPN sole funding for the *Healthy for Life* program.

### Proposed handling strategy

As outlined in the Minute to Minister Snowdon, the Department (OATSIH Central Office) is preparing to provide feedback on the application to \_\_\_\_\_ a letter to the National Aboriginal Community Controlled Health Organisation (NACCHO) copied to its NSW affiliate. Question Time Brief 21-35 will be updated and advice will be provided to the Department's media unit.

The Department's Program Funding and Procurement Service (PFPS) advise that once the preferred provider has been formally notified and received their letter of offer to negotiate a funding agreement, then the other applicants may be advised that negotiations have commenced with the preferred provider. The advice should note that 'this process is yet to be finalised and that once finalised, the outcome of the process will be publicly available on the Department's Tenders and Grants web page.'

PFPS recommend that it is best not to advise any applicants that they have been unsuccessful in the process until a funding agreement has been executed with the preferred applicant. The reason for this is to provide the Department with the opportunity to make an offer to other suitable applicants in the unlikely event that agreement cannot be reached with the preferred provider.

The procurement process steps of notifying the successful applicant, followed by negotiating and executing a funding agreement will be managed through the NSW OATSIH office.

102B

**Recommendation**

That you APPROVE the handling strategy and timing as described in this Minute.



Julia Mansour  
Director,  
Healthy for Life Section  
Family Health and Wellbeing Branch  
19 May 2010.

10/A

**Suggested Handling Strategy Timeframe**

Date	Activity	Responsibility
19 May 10	Notify SGPN of success via letter	CO Staff
19 May 10	Commence discussion with SGPN CEO on: <ul style="list-style-type: none"> <li>• Feedback on 2010/11 Draft Action Plan &amp; New 2010/11 Funding Agreement;</li> <li>• Broader external communication not to happen till</li> </ul>	NSW STO Staff
17 - 20 May 10	Update QTB	CO with NSW input
20 May 10  21 May 10	<ul style="list-style-type: none"> <li>• Advice to NACCHO &amp; AHMRC</li> </ul>	CO (simultaneous)  CO with NSW OATSIH Rep
30 June 10	Acceptance of 2010/11 Funding Agreement	NSW STO